

Referral From \_\_\_\_\_

Contact Point \_\_\_\_\_

Date

\_\_/\_\_/\_\_

**DG referral**, please complete and return to **Path**, Midland House, Notte Street, Plymouth PL1 2EJ



### General Client Information

<b>Client's name(s) (in full)</b>			
<b>National Insurance No</b>			
<b>DOB</b>			
<b>Gender</b>			
<b>Ethnicity</b>			
<b>Phone No</b>			
<b>Mobile No</b>			
<b>Email</b>			
<b>Address</b>			
	<b>Post Code</b>		
<b>Correspondence Address (if different from above)</b>			
	<b>Post Code</b>		

### Further Client Details

<b>Benefits/Income &amp; any employment details</b>			
<b>Refugee Status</b>			
<b>English/Literacy Level</b>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
Is the client local to Plymouth?		Yes / No	
Where does the client have a local connection?			
Has the Local Authority been approached for Housing?		Yes / No	

# Deposit Guarantee – MOVE ON Referral Form

Path ID No:

\_\_\_\_\_

Current Tenancy Details			
Project		Project Phone No	
Date moved in		Expected length of stay	
Other Tenancy Information			
Current rent liability	£	Personal top-up	£
Housing benefit	£	Repayment details	
Any arrears?	£		
Any Housing Benefit overpayment?			

**Housing History: We would like to know the circumstances around your housing over the past five years and/or including their last settled address**

1. Address			
Tenure Type		Length of time	
Reason you left?			
2. Address			
Tenure Type			
Reason you left?			
3. Address			
Tenure Type			
Reason you left?			
4. Address			
Tenure Type			
Reason you left?			
5. Address			
Tenure Type			
Reason you left?			
Last settled address			



Support needs identified at start	
Progress so far	
Ongoing support needs	
Any arrears in current accom? For what period? Was this a 'one-off' situation or has the debt built up over a longer period?	
Have you ever needed to serve the tenant with notice to quit or ask them to leave?	
Have you ever had to impose any disciplinary measures or restrictions? Please give details	
Has the tenant caused any damage during their stay?	
How well did they look after their accommodation? Clean & tidy?	
Is the tenant likely to leave owing you any money?	
Have there been any incidents with other tenants during their stay?	
Would you be prepared to recommend this client to a private landlord?	



